

# STUTMAN

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August 25, 2015

## VIA U.S. MAIL

City of Los Angeles Board of Public Works, Bureau of Sanitation  
ATTN: Public Records Request  
1149 S. Broadway, Suite 900  
Los Angeles, CA 90015

RECEIVED  
2016 AUG 30 PM 2:05  
BUREAU OF SANITATION  
ADMIN LIAISON SVCS

**Re: Automobile Club of Southern California Insured: Andrew, Carry**  
**Automobile Club of Southern California Claim No.: 012005926**  
**Date of Loss: 8/13/2015**  
**Loss location: 11828 Preston Trails Ave., Northridge, CA**

To the Custodian of Records, City of Los Angeles Board of Public Works, Bureau of Sanitation:

Under the **California Public Records Act § 6250 et seq.**, we are requesting copies of the following public records:

1. Any and all documents related to maintenance and/or service work performed by the City of Los Angeles Board of Public Works, Bureau of Sanitation ("LA Sanitation") on or near Preston Trails Avenue in Los Angeles, California on or about August 1, 2015 to the present.
2. Any and all documents related to maintenance and/or service work performed by LA Sanitation at or near 11828 Preston Trails Ave, Los Angeles, CA 91326 on or about August 1, 2015 to the present.
3. Any and all reports created by LA Sanitation regarding the maintenance and/or service work performed on or near Preston Trails Avenue in Los Angeles, California on or about August 1, 2015 to the present.
4. Any and all documents related to claims made by homeowners, business owners and/or insurance carriers related to any maintenance and/or service work performed by LA Sanitation on or near Preston Trails Avenue in Los Angeles, California on or about August 1, 2015 to the present.
5. Any and all documents related to letters, flyers, emails or any other correspondence providing notice to residents on or near Preston Trails Avenue in Los Angeles, California that LA Sanitation was planning to perform and/or had



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performed maintenance and/or service work in the area from August 1, 2015 to the present.

6. Any and all service requests received by LA Sanitation for maintenance and/or service of the sewer main and/or lateral in front of or adjacent to 11828 Preston Trails Ave, Los Angeles, CA 91326 from August 1, 2015 to the present.
7. Any and all documents referencing any LA Sanitation employee(s) who performed the maintenance and/or service work on or near Preston Trails Avenue in Los Angeles, California on or about August 1, 2015 to the present.

If there are any fees for searching for or copying these records, please inform us if the cost will exceed \$30.00.

The California Public Records Act requires a response within ten (10) business days. If access to the records we are requesting will take longer, please contact us with information about when we might expect copies or the ability to inspect the requested records.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information.

Thank you for your attention to this matter.

Very truly yours,



Nathan Hurd

NH:sl

